

# Trading Account Application Form

---

[Doorways.co.uk](http://Doorways.co.uk)



**Doorways**  
Your Local Door Specialist

## TRADING ACCOUNT APPLICATION – PART 1

**PLEASE COMPLETE ALL RELEVANT SECTIONS IN BLACK INK & BLOCK CAPITALS AND RETURN TO YOUR LOCAL BRANCH**

BRANCH (please choose your local branch from attached list) :

### Contact Details

Full Trading Title :

Trading address :

Tel:

Fax:

Mob:

Email :

Web Site :

Post Code :

VAT Registration Number (please include 2 letter country code) :

Accounts Contact :

Buyer Contact :

Tel:

Fax:

Tel:

Fax:

Mob:

Mob:

Email :

Email :

### Credit Limit Required : £

Do you wish to receive Invoices & Statements by Email ?

Yes  No  If Yes: Monthly  Fortnightly  Weekly

Email address for Invoices / Statements :

Do you wish all goods to be supplied against an official order no ?

Yes  No

If Yes, please provide sample order format :

Please tick if you do not wish to receive special offers or promotional material from the Company.

### Export Accounts

Non GB VAT Registration Number (please include 2 letter country code) :

Please tick to confirm a business headed letter has been enclosed with this form

This letter must confirm the above VAT registration number and give authorisation that this VAT number can be used to obtain zero-rated goods under the Company name. The letter must be signed by a Company Director or by the person who completes this form.

Please tick to confirm that photographic ID has been provided with this form (n/a for Limited Companies)

Photographic ID enclosed

N/a – Limited Company

### Business Information

Type of Business : Public Limited Co.  Private Limited Co.  Sole Trader  Partnership  LLP  Public Authority

Industry :

Years Trading :

No. of Employees :

### Limited Companies Only

Registration No :

Parent Company Name :

Date of Incorporation :

Parent Company Registration No :

### Sole Traders / Partnerships (Details of proprietor / all partners)

Full Name :

Date of Birth :

Address :

Home owner      Tenant

Post Code :

Years at current address

Full Name :

Date of Birth :

Address :

Home owner      Tenant

Post Code :

Years at current address

Full Name :

Date of Birth :

Address :

Home owner      Tenant

Post Code :

Years at current address

Trade References (Full trading name, address & telephone number must be provided to validate new account)	
Trade Reference 1	Trade Reference 2
Company Name :	Company Name :
Address :	Address :
Tel:	Tel:

Please tick category most relevant to your business (Choose one only)		
Builder - General <input type="checkbox"/>	Joiner <input type="checkbox"/>	Joinery Manufacturer <input type="checkbox"/>
House Builder (small to medium) <input type="checkbox"/>	Plumbing Contractor <input type="checkbox"/>	Furniture / Kitchen Manufacturer <input type="checkbox"/>
House Builder (large) <input type="checkbox"/>	Tiler (floor & wall) <input type="checkbox"/>	Scaffolders <input type="checkbox"/>
House Builder (timber frame) <input type="checkbox"/>	Electrician <input type="checkbox"/>	M&E Contractor <input type="checkbox"/>
Contractor (small to medium) <input type="checkbox"/>	Painter / Decorator <input type="checkbox"/>	Builders / Hardware Merchant <input type="checkbox"/>
Contractor (large) <input type="checkbox"/>	Landscaping / Fencing <input type="checkbox"/>	Plumbers Merchant <input type="checkbox"/>
Civils Contractor <input type="checkbox"/>	Roofing Contractor <input type="checkbox"/>	Farmer <input type="checkbox"/>
Plasterer / Dryliner <input type="checkbox"/>	Lead Contractor <input type="checkbox"/>	Public Government Authority <input type="checkbox"/>
Flooring Contractor <input type="checkbox"/>	Shop Fitter <input type="checkbox"/>	Other _____ <input type="checkbox"/> (Please Specify)

Credit Guarantee	
To be completed by the Owner/Director/Company Secretary of the company applying for credit	
In consideration of your agreeing to supply goods to the applicant company on credit, we the undersigned being owner/director/directors of the applicant company jointly and severally guarantee payment of all the financial obligations to Macnaughton Blair Ltd and it's subsidiaries and successors including financial obligations arising from any increase in the credit limit granted by Macnaughton Blair Ltd or its subsidiaries and successors from time to time following review of the application company's account.	
Signature :	Signature :
Print Name :	Print Name :
Date :	Date :

Please read and complete all sections BEFORE signing the section below	
Must be signed by Proprietor / Owner / Director / Company Secretary	
I / We confirm that the above information is correct to the best of my knowledge.	
I / We have read and accept the Company's terms and conditions of business. (available on our website <a href="http://www.macblair.com">www.macblair.com</a> )	
Print Name :	Signature :
Position :	Date :

FOR OFFICE USE ONLY	
Approved by Branch Manager _____	Trade References sent _____
Bank Reference sent <input type="checkbox"/>	Trade References received _____
TSA Allocated : _____	Company Report obtained _____
FSR Allocated : _____	Approved by (GCC) : _____
Customer Account No : _____	Date Approved : _____
Customer Advised : _____	Credit Limit Granted : £ _____
	Credit Rep No. _____

**DATA PROTECTION**  
 All information that we hold concerning you will be held and processed by the Company strictly in accordance with the provisions of the Data Protection Act.

Such data will be used by the Company to administer our relationship with you as a valued customer and to provide you with information about the Company's activities for related business purposes. We will not, without your consent, supply your information to any third party except where such a transfer is a necessary part of the activities that we undertake or where we are required to do so by law.

If you do not wish the Company to process, or at any time to stop, using your information for the purposes of direct marketing then you may request us not to begin or to cease this activity at any time.

As an individual you have a right under the Data Protection Act to obtain information from us concerning the data that we hold on you. Should you have any queries concerning this right or should you wish to see the information we hold on you then please contact the Company's Data Protection Officer via the Human Resources Department.

## TRADING ACCOUNT APPLICATION – PART 2

### PRIVATE AND CONFIDENTIAL

Please complete all the below details in full. If this form is not completed in full, your application will be delayed.

#### ENQUIRY TO THE MANAGER

Bank Name : \_\_\_\_\_

Branch Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Post Code : \_\_\_\_\_

Sort Code :    -    -

#### ENQUIRY FROM (FOR OFFICE USE ONLY)

Branch Name : \_\_\_\_\_

Contact Name : \_\_\_\_\_

(Branch Administrator)

Branch Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Post Code : \_\_\_\_\_

Date : \_\_\_\_\_

#### INFORMATION REQUESTED ON

I/We request your opinion as to the means and standing of

Name of Customer : \_\_\_\_\_

Bank Account No. :

Customer's Address : \_\_\_\_\_  
\_\_\_\_\_

Post Code : \_\_\_\_\_

And his/her trustworthiness in the way of business to the value of £ \_\_\_\_\_

#### CONSENT

*(To be completed by the person who is subject of the enquiry)*

I/We \_\_\_\_\_ consent to Macnaughton Blair Ltd., obtaining a reference and I/We also authorise my/our bank (where applicable) to deduct such charges from my/our bank account as may be appropriate.

Signed : \_\_\_\_\_

Print Name: \_\_\_\_\_

Date : \_\_\_\_\_

#### Terms & Conditions

Subject to our terms & conditions, a copy of which is available at [www.macblair.com](http://www.macblair.com)

## Branch Network

Branch Ref	Branch Name	Branch Address	Accounts Tel.
A	<b>MacBlair Antrim (H)</b>	Springfarm Industrial Estate, Antrim, BT41 4NT	t: 028 9448 1350
B	<b>MacBlair Boucher (H)</b>	4 Balmoral Road, Belfast, BT12 6QA	t: 028 9055 1404
	<b>MacBlair Paint York Road</b>	93 York Road, Belfast, BT15 3GY	t: 028 9055 1404
C	<b>MacBlair Ballymoney</b>	24 Ballybrakes Road, Ballymoney, BT53 6LQ	t: 028 2766 4742
D	<b>MacBlair Plumbing Coleraine</b>	5 Loguestown Industrial Estate, Coleraine, BT52 2NS	t: 028 7034 5757
E	<b>MacBlair Cookstown</b>	Sandholes Road, Cookstown, BT80 9AR	t: 028 8676 1771
F	<b>MacBlair Duncrue (H)</b>	42/44 Duncrue Crescent, Belfast, BT3 9BW	t: 028 9037 0357
G	<b>MacBlair Craigavon</b>	42a Seagoe Industrial Estate, Craigavon, BT63 5QD	t: 028 3833 5723
H	<b>MacBlair L'Derry</b>	Unit 2D Altnagelvin Industrial Estate, L'Derry, BT47 2ED	t: 028 7132 0905
I	<b>MacBlair Eglinton</b>	15 Benbow Industrial Estate, Eglinton, BT47 3DW	t: 028 7181 3979
J	<b>MacBlair Rosetta</b>	72 Knockbreda Road, Belfast, BT6 0JB	t: 028 9069 0381
K	<b>MacBlair Bangor (H)</b>	70 Balloo Road, Bangor, BT19 7PG	t: 028 9127 8933
L	<b>MacBlair Coleraine</b>	5 Loguestown Industrial Estate, Coleraine, BT52 2NS	t: 028 7034 4757
M	<b>MB Architectural</b>	14a Falcon Road, Belfast, BT12 6RD	t: 028 9038 0200
N	<b>MacBlair Douglas</b>	5 Middle River Industrial Estate, Douglas, Isle of Man, IM2 1AL	t: 0162 469 5485
P	<b>MacBlair Larne</b>	52 Station Road, Larne, BT40 3AD	t: 028 2826 3056
R	<b>MacBlair Lisburn</b>	38 Young Street, Lisburn, BT27 5EB	t: 028 9262 7498
T	<b>MacBlair Downpatrick</b>	20/22 Church Street, Downpatrick, BT30 6ER	t: 028 4461 6325
MA	<b>Lloyd Worrall Manchester</b>	25 Long Wood Road, Manchester, M17 1PZ	t: 0161 886 2740
MI	<b>Lloyd Worrall Milton Keynes</b>	Unit 2, Bilton Road, Milton Keynes, MK1 1HW	t: 0190 862 2650
MT	<b>Moffett Thallon</b>	143 Northumberland Street, Belfast, BT13 2JF	t: 028 9033 4186
NE	<b>Lloyd Worrall Newcastle</b>	Units 13-15, Noble Street Industrial Estate, Newcastle, NE4 7PD	t: 0191 226 0888
SH	<b>Lloyd Worrall Sheffield</b>	Unit 10, Attercliffe Common Industrial. Estate, Sheffield, S9 2AL	t: 0114 244 3350
YA	<b>Yannedis</b>	9-11 Gunnery Terrace, London, SE18 6SW	t: 0208 301 8320

**(H)** denotes MacBlair Hire available